



Return to Play | Return to Operation Template

Purpose

To provide user groups, organizations, businesses and service clubs who utilize Municipal facilities with an operational template for safe use of Municipal facilities.

In some cases, Provincial orders and Public Health guidelines may prohibit certain group activities and/or sports at this time. The framework provided below, offers general framework on what facility user groups, community groups, volunteer organizations and sporting organizations should be considering when it is time to "return to play". It should also be noted that when restrictions are lifted it may still take a significant amount of time for the municipality to develop and comply with required cleaning and disinfecting protocols and as such there may be increased turnaround time in between facility bookings which may delay use.

Grey Highlands Recovery Task Force has developed a [Facilities Reopening Guidance Document for COVID-19](#). This guidance document details the framework for reopening Municipal facilities. Should your organization be interested in reviewing this document, please contact facilities@greyhighlands.ca.

Please note, that due to the nature of the COVID-19 pandemic, and applicable legislation, this is a living document. As such, this document is subject to change as new information on transmissibility and epidemiology becomes available. When referring to this document, please be sure it is the most current version.

The Municipality reserves the right to approve a user group's operational plan, prior to commencing operation in any municipal facility

Background

Our community is fortunate to benefit from many volunteer driven community organizations, sport organizations and service clubs who provide social and recreational options for our residents.

As part of Grey Highlands's 'reopening plan', our community organizations who utilize municipal facilities as their home base will be required to provide for Grey Highlands's comment and approval your 'Return to Play or Operation Plan'. This will be reviewed and approved by the Facilities Department and may require approval from the Municipal Emergency Control Group (MECG), Joint Health & Safety Committee (JHSC) and/or CAO.

This template has been developed as a resource & guide for the details you should include in your respective Plan. Municipal staff are available as a resource to assist your organizations as you develop your Plan. Your respective Provincial or National organizations may have provided you with guideline documents that should be used as a resource when developing your Plan.

Other resources that may be helpful to your organization include but is not limited to:

- **Grey Bruce Public Health** | Provides many 'Guideline' documents on their website under the Additional Resources tab
<https://www.publichealthgreybruce.on.ca/COVID-19>
- **Provincial Health Services Authority (PHSA)** |
<http://www.phsa.ca/>
- **Ontario Recreation Facilities Association** | <https://www.orfa.com/>
- **Parks and Recreation Ontario** | <https://www.prontario.org/>

As our facility re-opening plans progress, we will communicate with you regarding Provincial, Public Health or municipal directives that may impact your organization (i.e. reduced room or occupancy; participant screening etc.).

What is Required?

The following is to be provided to Grey Highlands for approval prior to your organization commencing operation in any municipal facility.

1. **Return to Play | Return to Operation Plan** (using this template)
 - a. Complete the applicable sections below respective to your operation.
 - b. Please provide a page reference if using information from your respective Provincial or National organization documents.

2. **Resources or documents** provided by your **Provincial or National** organizations that you are using or adopting as Guidelines.

[Return to Play](#) | [Return to Operation Plan](#)

Organization Name	
Completed by:	
Contact Email	
Contact Phone	
Date Submitted	
Date Approved	
Approved by	

1. Physical Distancing

Outline or detail the directives your organization is going to implement to ensure physical distancing during your program, meetings or events.

Examples

- Crowds will be reduced to 50% capacity to ensure physical distancing.
- 1 spectator per player will be admitted for games.
- Practices for players 10 years and younger will be encouraged to have only 1 spectator per player.
- Practices for players 11 years and older will be encouraged to not have spectators.
- Players will be expected to arrive at the facility with equipment already on. Will only require dressing room access for skates. Team personnel will monitor dressing rooms for physical distancing.

Our organization's Plan is as follows (bullet points are fine)

2. Cleaning & Sanitization

Outline or detail the directives your organization is going to implement to ensure cleaning & sanitization during your program, meetings, or events.

Examples

- There will be no shared equipment amongst our teams.
- Team personnel will sanitize equipment after each practice.
- Team specific equipment (i.e. jersey) will be carried by team personnel, washed between each use.
- Our team personnel will sanitize all benches in dressing rooms upon arrival at facility.

Our organization's Plan is as follows (bullet points are fine)

3. Public Health Directives

Outline or detail the directives your organization is going to implement to ensure Public Health directives during your program, meetings, or events.

Examples

- Participants will be directed to wash their hands upon arrival.
- Participants to provide own hand sanitizer & wipes.
- Hand sanitizer will be provided by our organization at the entrances.
- All persons entering the facility will complete the QR code for contact tracing purposes.
- Masks will be worn in all public areas (as per applicable Public Health orders)

Our organization's Plan is as follows (bullet points are fine)

4. Return to Plan or Return to Operation Specific to your Organization

Outline or detail the directives your organization is going to implement specific to your respective Provincial and/or National Return to Play or Return to Operation Guidelines (i.e. provincial sport organizations, Lions Club of Canada).

Examples

- Tennis and Pickleball courts will be booked in advance through scheduling application.
- Singles play will be implemented for Tennis & Pickleball.
- Players will provide their own catcher's equipment (baseball).
- There will be 8 players plus coaching staff on the ice for practices. (example - note random number has been used).
- No games until January 1, 2021.

Our organization's Plan is as follows (bullet points are fine)

5. Proposed Signage

Include examples or detail any proposed signage for your organization.

Examples

- Hand Hygiene: <https://www.publichealthontario.ca/-/media/documents/ncov/factsheet/factsheet-covid-19-hand-hygiene.pdf?la=en>
- COVID-19 Attention Poster: <https://www.publichealthgreybruce.on.ca/Portals/0/Topics/InfectiousDiseases/COVID19/Attention%20Poster%20-%20Order%20for%20Commercial%20Establishments.pdf?ver=2020-07-14-153219-870>
- Guide to Physical Distancing: <https://www.publichealthontario.ca/-/media/documents/ncov/factsheet/factsheet-covid-19-guide-physical-distancing.pdf?la=en>
- Non-Medical Face Masks: <https://www.publichealthontario.ca/-/media/documents/ncov/factsheet/2020/05/factsheet-covid-19-non-medical-masks.pdf?la=en>
- How and When to Wear a Mask: <https://www.publichealthontario.ca/-/media/documents/ncov/factsheet/factsheet-covid-19-how-to-wear-mask.pdf?la=en>
- COVID-19 Factsheet: <https://www.publichealthontario.ca/-/media/documents/ncov/factsheet/2020/05/factsheet-covid-19-immunocompromised.pdf?la=en>

Our organization's Plan is as follows (bullet points are fine)

6. Personal Protective Equipment

Describe what Personal Protective Equipment (PPE) is going to be utilized by your organization for their operation and when will it be utilized.

Examples

- Masks will be required for use by our members, coaches or players when physical distancing can't be maintained.
- Trainers only in dressing rooms with masks and gloves.
- Our organizers will ensure that masks will be worn by all in attendance as per applicable Public Health orders

Our organization's Plan for PPE is as follows (bullet points are fine)

7. Interaction with Municipal staff

Detail interaction with Municipal staff members outside normal support (i.e. room setup, answer questions, event assistance).

Examples

- One dedicated event representative will be in contact with municipal staff
- Event representative will maintain physical distance of 2 meters from municipal staff
- Event representative will wear a mask while interacting with municipal staff

Interaction with staff that would be outside of normal support will include (bullet points are fine)

8. Resources Included

Please provide a copy of any Guideline documents provided by your respective Provincial or National organizations. Highlight the guidelines your organization is implementing and / or include in the respective sections with this plan.

Examples (note: most available resources are sports related at this time)

- Hockey Canada Return to Play
- Ontario Tennis Association Guidelines
- Pickleball Canada Guidelines
- Baseball Ontario Return to Play
- CARHA Return to Adult Recreation Hockey Play
- GBHU Recommendations for Convention Centres

The following document(s) are attached (bullet points are fine)

9. Other

Provide any other directives or notes your organization will implement to mitigate COVID-19 transmission that do not fit in the categories above.

10. For Questions | Clarification Please Contact:

519-986-2811 ext. 108

facilities@greyhighlands.ca